Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
CORDILLERA ADMINISTRATIVE REGION
Barangay Center, Upper Session Rd cor. North Drive, Baguio City, Benguet, Philippines 2600
Telefax Nos. (074) 442-5372 / 443-9840 / 442-9030; Tel Nos. (074) 442-0085
E-mail Address: dilgcar.gss@gmail.com

REQUEST FOR QUOTATION

Procuring Entity:	DILG-CAR REGIONAL OFFICE	RFQ No:	2020-09-103
Office/End-User:	FAD	Date:	September 14, 2020
Purpose:	for COVID-19 Activities		

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all items.
3. Price quotation(s) must be valid for a period of 60 days calendar days from the date of submission.
4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall not be considered.
6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
8. The item(s)/service(s) shall be delivered within/on **TEN (10) WORKING DAYS** from receipt of Purchase Order (P.O.)
9. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. the DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
11. Payment shall be within five (5) to fifteen (15) days upon receipt of Charge Invoice/Delivery Receipt/Statement of Account.
12. Please quote your lowest price on the item/s listed below, subject to the Conditions as stated and stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **September 18, 2020**, quotation/s received after **10:00am** shall not be considered."

APPROVED BUDGET FOR THE CONTRACT (ABC):

Php73,000.00

DC MARLEEN M. GUERZON
BAC, CHAIRPERSON 9-14

Item No.	ITEM DESCRIPTION	QTY	UNIT	ABC	Offer			
					Price			Remarks
					QTY	Unit Price	Total Price	
1	Surgical Mask, disposable, 3 ply, PM 2.5	1500	pieces	10,500.00				
2	Automatic alcohol/sanitizer dispenser with stand, battery operated	10	units	56,000.00				
3	Touchless Spray disinfectant dispenser, infrared	6	units	5,700.00				
	smart sensor, battery operated, at least 350ml							
4	Battery size C, heavy duty, 2pcs./pack	8	packs	800.00				

IMPORTANT: PLEASE FILL UP ALL NEEDED DETAILS BELOW

Payment Term:	VAT or Non-VAT:	Other:
Warranty:	Price Validity:	Delivery Period:

After having carefully read and accepted your General Conditions, I/WE quote you on the item(s) and prices noted above.

Company Name: _____
Address: _____
Business Permit No.: _____
TIN No.: _____
PhilGEPS Registration No.: _____

_____
Printed Name/Signature/Date

_____
Tel. No./Cellphone no.